

**Request for Sealed Fee Proposals and Qualifications**  
**For Lease-Leaseback Construction Services**

**St. Helena Primary School Roof Replacement and Dry Rot Repair Project**

Pursuant to Education Code section 17400 et seq., the St. Helena Unified School District (“District”) invites qualified firms to submit responses to this request for proposals and qualifications (“RFP”) to provide lease leaseback (“LLB”) construction services for the St. Helena Primary School Roof Replacement and Dry Rot Repair Project (“Project”) located at 1701 Grayson Ave, St Helena, CA 94574.

Respondents must submit a digital copy emailed to the District at [kvang@sthelenaunified.org](mailto:kvang@sthelenaunified.org) with a copy to [diana@greystonewest.com](mailto:diana@greystonewest.com), in addition to mail or hand-deliver an original + three (3) copies of their sealed proposal for the Project to:

St. Helena Unified School District  
Kay Vang, Ed.D., Chief Business Official  
465 Main St, St Helena, CA 94574

**All responses must be received by the District no later than 2:00 p.m. on January 14, 2025.**

A mandatory informational meeting will be held at 3:30 p.m. on January 7, 2025. The meeting will be held at the St. Helena Primary School, located at 1701 Grayson Ave, St Helena, CA 94574.

The RFP and construction documents are available by request to the District’s Construction Manager, Greystone West Company, via email to Diana Garbuzov at [diana@greystonewest.com](mailto:diana@greystonewest.com).

Questions about this RFP should be directed to Diana Garbuzov at [diana@greystonewest.com](mailto:diana@greystonewest.com) and copied to [john@greystonewest.com](mailto:john@greystonewest.com) and must be submitted by 2:00 p.m. on January 8, 2025.

Sincerely,

Dr. Jodi McClay, Superintendent