

**JOB SPECIFIC PREQUALIFICATION APPLICATION AND PROCEDURES FOR
SUBMISSION OF PREQUALIFICATION AND RFP FOR
SAN MATEO UNION HIGH SCHOOL DISTRICT
LEASE-LEASEBACK DISTRICT WIDE CLASSROOM TRANSFORMATION PROJECT**

Pursuant to Section 17406(a)(2)(C) of the Education Code, all proposers for a Lease-Leaseback construction project under Section 17406(a)(1) must first be prequalified in accordance with subdivisions (b) through (m) of Section 20111.6 of the Public Contract Code. Accordingly, any Contractor (see definition below) who wishes to submit a proposal for the **San Mateo Union High School District (“District”) District Wide Classroom Transformation Project**, this is a job specific prequalification and each interested contractor must submit this Job Specific Pre-Qual even if already prequalified with the District, **must first submit a prequalification application** and receive notice that the company has been prequalified by the District for this project.

Prime contractors must be prequalified and must hold either a valid **“B”** California Contractors License, and if used, mechanical, electrical and plumbing (“MEP”) subcontractors must also be prequalified, whether they are being utilized as prime contractors or subcontractors. “Prime contractors” include general engineering contractors (see Section 7056 of the Business and Professions Code) and general building contractors (see Section 7057 of the Business and Professions Code). **MEP contractors are contractors holding any of the following licenses: “C-4”, “C-7”, “C-10”, “C-16”, “C- 20”, “C-34”, “C-36”, “C-38”, “C-42”, “C-43” or “C-46”. All of the foregoing are “Contractors” who must be prequalified before submitting a proposal for the District Wide Classroom Transformation Project.**

Proposals will not be accepted from a Contractor that has failed to comply with these requirements. If two or more business entities submit a bid on a project as a Joint Venture or expect to submit a bid as part of a Joint Venture, each entity within the Joint Venture must be separately qualified to bid.

Pre-qualification applications (RFQ) for the District Wide Classroom Transformation Project must be submitted via hard copy in a sealed envelope and marked “CONFIDENTIAL” **and followed up with an email in PDF format no later than 2:00 P.M. PT on January 28, 2025** to Charlie Royce at croyce@smuhsd.org with a copy to jandrade@smuhsd.org, miriam@greystonewest.com and dotty@greystonewest.com using the subject line: **SMUHSD RFQ/P DW Classroom Transformation Project**. Contractors who submit a complete pre-qualification package will be notified via email of their qualification status, such notice to be emailed no later than **January 29, 2025**. The District’s decision will be based on objective evaluation criteria, using a uniform system for rating applicants.

The RFP is to be submitted via email pdf to Charlie Royce at croyce@smuhsd.org with a copy to jandrade@smuhsd.org, miriam@greystonewest.com and dotty@greystonewest.com and followed up with a hard copy in a sealed envelope and marked “CONFIDENTIAL” submitted by 2P.M. PT on February 12, 2025, to:

San Mateo Union High School District,
Attn: Charlie Royce, Director of Facilities and Construction,
1350 Old Bayshore Hwy., Ste 150
Burlingame, CA 94010

To request pre-qualification packets and the RFP, visit www.Greystonewest.com Bid Information tab and download packet there, or email miriam@greystonewest.com and dotty@greystonewest.com

The prequalification packages (questionnaire answers and financial statements) submitted by Contractors are not public records and are not open to public inspection. State law requires that the names of Contractors applying for prequalification status shall be public records subject to disclosure, and the first page of the questionnaire will be used for that purpose.

Each questionnaire must be signed under penalty of perjury in the manner designated at the end of the form, by an individual who has the legal authority to bind the Contractor on whose behalf that person is signing. If any information provided by a Contractor becomes inaccurate, the Contractor must immediately notify the District and provide updated accurate information in writing, under penalty of perjury.

The District reserves the right to waive minor irregularities and omissions in the information contained in the prequalification application submitted, and to make all final determinations.

A Contractor who has submitted a completed application form, and who receives a rating of “not qualified” from the District may appeal that determination. There is no appeal from a finding that a Contractor is not prequalified because of a failure to submit required information.

Note: This Prequalification Application applies only to the District’s District Wide Classroom Transformation Project. A contractor may be found not prequalified for either:

- (1) Omission of requested information; or
- (2) Falsification of information.

Dated: January 8, 2025

Publication Dates: January 17, 2025, and January 24, 2025