KENTFIELD SCHOOL DISTRICT
NOTICE OF REQUEST FOR PROPOSALS
FOR ARCHITECTURAL SERVICES

The Kentfield School District ("District") hereby requests proposals from architectural firms to provide services for the District's Architectural Services RFQ/P listed in the District's Request for Proposals ("RFP"). The full version of the RFP can be obtained by contacting District representative Beth Fogel at bfogel@kentfieldschools.org.

The architectural services to be provided include design and construction administration for the Project discussed within the RFP. This RFP and any resulting contract shall be subject to all applicable laws (incorporated herein by reference) including but not limited to payment of prevailing wages.

Proposals are due no later than: **April 17, 2025 by 4:00 PM** unless extended by the District.

Proposers to this RFP should submit responses electronically in PDF format via email to the Contact Email listed in the RFP below. Proposer is responsible for verifying that the email and attachments have been received. RFP proposals shall be submitted electronically as follows:

**Beth Fogel
Executive Assistant to the Superintendent
bfogel@kentfieldschools.org
CC
Marcus Armstrong Brown
Project Assistant
Marcus@Greystonewest.com**

PROPOSED KEY EVENTS AND DATES FOR THIS RFP

Please note that the below schedule is a tentative proposed schedule of events and is subject to change at the District's sole discretion.

Event	Date
RFP Advertisement	April 2, 2025 & April 9, 2025
Deadline for Inquiries	April 14, 2025
Proposal Deadline	April 17, 2025
Notification of Arch Shortlist	April 24, 2025
Interviews (if any)	May 2, 2025
Notice of Intent to Award	May 13, 2025
Contract Award	May 13, 2025

Any questions regarding this RFP must be submitted in writing and sent by email to Beth Fogel at bfogel@kentfieldschools.org CC Marcus Armstrong Brown at Marcus@Greystonewest.com on or before **April 14, 2025 by 4:00 p.m.** Any and all responses will be submitted in writing to all recipients of this RFP.