

**NOTICE TO PROSPECTIVE PRIME CONTRACTORS TO PREQUALIFY  
FOR TAMALPAIS UNION HIGH SCHOOL DISTRICT LEASE-LEASEBACK PROJECTS  
AND FOR PROJECTS OF \$1 MILLION OR MORE**

Notice is hereby given that the Tamalpais Union High School District ("District") has determined that, pursuant to Public Contract Code section 20111.6, all prime contractors and all electrical, mechanical or plumbing contractors holding **C-4, C-7, C-10, C-16, C-20, C-34, C-36, C-38, C-42, C-43**, and/or **C-46** licenses must be prequalified to be submitted as either a prime contractor or a first tier subcontractor (MEP subcontractor) for (1) District lease-leaseback projects, and (2) District projects using funds received pursuant to the Leroy F. Greene School Facilities Act of 1998 or any funds received, including funds reimbursed, from any future state school bond for a public project that involves a projected expenditure of one million dollars (\$1,000,000) or more, must be prequalified. MEP subcontractors are strongly encouraged to prequalify pursuant to this notice, but will have another opportunity for prequalification prior to subcontractor selection for each respective project.

Prequalification application packages may be submitted annually from December 1<sup>st</sup> through December 15<sup>th</sup>. All Prequalification Packages shall be on the forms provided by the District. Prequalification application packages are available on the District's Construction Manager's website at [www.greystonewest.com](http://www.greystonewest.com). Two copies of a completed prequalification questionnaire, financial statements and support documents must be submitted to the District on, or before, 4:00 pm on December 15<sup>th</sup> of each year. Completed prequalification questionnaires, financial statements and any supporting documentation should be marked "*CONFIDENTIAL Pre-Qualification Package*" and mailed/delivered to:

**Tamalpais Union High School District  
Attn: Mike Woolard  
TUHSD Corp Yard  
333 Doherty Drive  
Larkspur, CA 94939**

To prequalify, a contractor/subcontractor is required, in addition to other criteria, to possess an applicable State of California Contractor License, which must remain active and in good standing throughout the term of the contractor's prequalification or the term of any awarded contract, whichever is longer. In addition, every contractor/subcontractor is required to be registered as a public works contractor with the Department of Industrial Relations.

For all work performed on District projects, contractors/subcontractors shall pay all workers not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770, et seq. of the California Labor Code.

Prequalification Packages submitted by contractors/subcontractors are not public records and are not open to public inspection. All information provided will be kept confidential to the extent permitted by law. The contents, however, may be disclosed to third parties for purpose of verification, or investigation, or in the appeal process.

State law requires that the names of contractors/subcontractors applying for prequalification status shall be public records subject to disclosure.

A contractor/subcontractor may be denied prequalification status for either omission of requested information or falsification of information.

Prequalification approval will remain valid for one (1) calendar year from the date of notice of qualification, except that the District reserves the right during that calendar year to adjust, increase, limit, suspend or rescind the prequalification ratings based on reference interviews and/or otherwise subsequently learned information and after giving notice of the proposed action to the prime contractor and an opportunity for a hearing consistent with the hearing procedures adopted by the District for appealing a prequalification determination.

While it is the intent of the prequalification questionnaire and documents required therewith to assist the District in determining Bidder responsibility prior to the submission of bids and to aid the District in selecting the lowest responsible Bidder, neither the fact of pre-qualification, nor any prequalification rating, will preclude the District from a post-bid consideration and determination on a specific project of whether a Bidder has the quality, fitness, capacity and experience to satisfactorily perform the proposed work, and has demonstrated the requisite trustworthiness. Contractors/subcontractors are encouraged to submit prequalification packages as soon as possible, so that they may be notified of prequalification status well in advance of upcoming projects.

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