San Mateo Union High School District
Bond Measure Capital Facilities Projects
CONTRACTOR'S PRE-QUALIFICATION QUESTIONNAIRE 2026-2027

San Mateo Union High School District
650 North Delaware Street
San Mateo, CA 94401
CONTRACTOR'S PRE-QUALIFICATION QUESTIONNAIRE

Notice is hereby given by the San Mateo Union High School District ("District") that contractors planning to submit a proposal for the District's Bond Measure Capital Facilities Projects ("Project") will be required to submit prequalification applications to the District in accordance with the provisions of California Public Code Sections 20111.5 and 20111.6. Mechanical, Electrical and Plumbing Subcontractors are strongly encouraged to prequalify pursuant to this notice and will be required to prequalify for the Project; however, MEP Subcontractors will have another opportunity for prequalification prior to subcontractor selection for the Project.

The applications must be submitted annually from December 1st through December 10th. Prequalification application packets are available on the District's Construction Manager's website at https://www.greystonewest.com/bid-information/

1. REQUEST FOR PRE-QUALIFICATION OF BIDDERS

The District requires from all prospective bidders answers to all questions contained in a standard form pre-qualification questionnaire, and a detailed financial statement. The pre-qualification questionnaire requests detailed information, including background, experience, financial ability, and references in performing public works projects.

These documents will be the basis of rating bidders. All questions must be answered. If a question is not applicable, then indicate a response of "N/A". "You" or "Yours" as used herein refers to the prospective bidders' firm and any of its owners, officers, principals and qualifying individuals.

If additional sheets are required for any of the responses, please attach additional sheets of paper signed by the owner, officer, principal and/or qualifying individual. Failure to provide any information requested may result in a reduced rating or disqualification from bidding on any project subject to the district's pre-qualification policy. Any false statement will result in the immediate disqualification from bidding on all District Projects.

Each prospective bidder shall have a duly authorized owner, officer or principal complete the questionnaire and verify the truth of the information provided therein and in the financial statement.

Each prospective bidder must submit its most current reviewed or year-end audited financial statement, which must have been prepared by a Certified Public Accountant within twelve (12) months of each prospective bidder's submission of its pre-qualification package.

Each prospective bidder must also provide its most current year-to-date financial statement, which must be prepared within three (3) months of each prospective bidder's submission of its pre-qualification package. The requested financial statements are mandatory inclusions in the application submittals. A prospective bidder's failure to include any requested financial statement in the application submitted will result in automatic disqualification of the prospective bidder from bidding on all San Mateo Union High School District projects. Late submission of financial statements will not be allowed.

The San Mateo Union High School District will grade the year-end and year-to-date financial statements to determine the financial status and solvency of the prospective bidder under San Mateo Union High School District guidelines.

Each prospective bidder's reviewed or audited financial statements shall not be made by any individual who is in the regular employ of the Contractor submitting the statement, nor by any individual who has more than a ten percent (10%) financial interest in the Contractor's business.

Effective March 1, 2015, per DIR Public Works Funding Legislation –SB 854, all contractors and subcontractors MUST be registered with the DIR to bid public works projects and abide by all the requirements set within SB 854. http://www.dir.ca.gov/DIRNews/2014/2014-55.pdf

2. SUBMISSION OF COMPLETED STATEMENTS

One (1) Electronic Submission in PDF format to email: jandrade@smuhsd.org (with a copy to email: miriam@greystonewest.com jessica@greystonewest.com and construction@smuhsd.org)and One (1) hard copy of a completed pre- qualification questionnaire, financial statements and supporting documents must be submitted to the District on or before the annual submission and/or bid dates. **Completed pre-qualification questionnaires and financial statements should be marked CONFIDENTIAL "Pre-Qualification Package" and mailed or delivered to:**

San Mateo Union High School District,
Charlie Royce, Director of Facilities and Construction
C/O Greystone West Co.
303 Vintage Park Dr., Suite 140
Foster City, CA 94404

Bids for the projects will not be accepted from contractors that did not timely submit a completed prequalification questionnaire and financial statements to the District. Responses to the questionnaire and financial statements are **NOT** public records and are **NOT** open to public inspection.

3. STANDARD OF REVIEW

A committee, using a uniform system of rating bidders that has been approved by the Board of Trustees, will review questionnaires. Bidders will be classified into ranges of project value that they will be qualified to bid on.

4. NOTIFICATION OF PRE-QUALIFICATION RESULTS

Prospective bidders will be notified of their pre-qualification rating within about two weeks after Board of Trustees' approval of submission of their completed pre-qualification questionnaire, financial statements and supporting documents.

In the event that the prospective bidder is unable to obtain a bond in the time and form prescribed by the District, the prospective bidder shall be suspended from the qualified Contractor's list and not be allowed to bid on District projects until proof of bondability is provided.

5. APPEAL PROCESS

Should a prospective bidder not agree with the decision of the review committee, that prospective bidder may appeal the decision to the Superintendent or their designee. The appeal must consist of a written request to the Executive Coordinator to the Deputy Superintendent at the address noted above, setting forth the specific reasons for the appeal and must be received by the District within seven (7) calendar days of the receipt of pre-qualification rating, by certified mail. The Superintendent, or his designee, shall hold a hearing within three (3) business days of the filing of the notice of appeal and allow the prospective bidder an opportunity to be heard on the rating. The appellant and the district may present evidence, testimony and information relevant to the rating. The Superintendent, or his designee, shall issue a written decision after the conclusion of the hearing and mail or cause to be delivered said decision to the appellant within three (3) business days.

Should the prospective bidder be dissatisfied with the Superintendent's, or his designee's, written decision, the aggrieved bidder may appeal the same to the Board of Trustees. This is to be done by filing a written notice of appeal to the Executive Coordinator to the Deputy Superintendent at the address noted above, setting forth the specific reasons, within five (5) calendar days of receipt of the decision of the Superintendent, or his designee. The District Prequalification Committee shall hold a hearing on the pre-qualification rating within three (3) weeks, or as soon thereafter as possible, of receipt of the notice of appeal. Pending the hearing before the District Pre-qualification Committee, the decision of the Superintendent, or his designee, shall remain in full force and effect. Should the decision of the Superintendent, or his designee, be reversed or revised by the District Pre-qualification

Committee, the decision shall take effect as of the date of the District Pre-qualification Committee decision and shall not be retroactive. The decision of the District Pre-qualification Committee shall be final. Said decision shall be mailed or delivered to all parties.

It is the intention of the District that the date for the submission and opening of bids will not be delayed or postponed to allow for completion of an appeal process.

The District reserves the right to waive minor irregularities and omissions in the information contained in the pre-qualification application submitted, to make all final determinations, and to determine at any time that the prequalification procedures will not be applied to a specific future public works project.

To the extent allowed by law, the information submitted by prospective bidders shall remain confidential except on appeals to the Board of Trustees where information used to decide the appeal will become public.

If you have any questions, please email miriam@greystonewest.com and jessica@greystonewest.com.

Contractor's General/Financial Information Sheet

1. Firm Name: _____ Check One: ☐ Corporation ☐ Partnership ☐ Sole Prop.
   (as it appears on license)

2. Contact Person:
   _____

3. Contractor's name as it appears on license:
   _____

4. Street Address (P.O. Box is not acceptable):
   _____

5. City/State/Zip Code:
   _____

6. Telephone: (___)_____

   Email address_____

7. License classifications held in California
   _____
   _____

8. Please attach your most current reviewed or year-end audited financial statement, which must have been prepared by a Certified Public Accountant, within twelve (12) months of each prospective bidder's submission of its pre-qualification package. Also, please provide your most current financial statement that must have been prepared within three (3) months of each prospective bidder's submission of its prequalification package.

9. Name of accounting firm and primary contact:

   _____
   Address:
   _____
   Telephone: Email:
   _____

10. How many years have this accounting firm prepared financial statements for you? How many years has this accounting firm prepared tax returns for you?
    _____

11. Banking information: Request a Verification Letter from Applicants Bank(s)

Attach Letter of Verification from Banking Institution noting the information below:

Name of Bank:

Account Manager:

Address:

Telephone:

Account No.:

Line of Credit:

Amount in Use:

How Secured:

Expiration Date:

(Attach extra sheets for additional banks/accounts)

PART I. ESSENTIAL REQUIREMENTS FOR QUALIFICATION

Contractor will be immediately disqualified if the answer to any of questions 1 through 6 is "no."[1]
Contractor will be immediately disqualified if the answer to questions 7 or 8 "yes."[2]

1. Contractor possesses a valid and current California Contractor's license for the project or projects for which it intends to submit a bid.
☐ Yes ☐ No

2. Contractor has a liability insurance policy with a policy limit of at least $2,000,000 per occurrence and $4,000,000 aggregate.
☐ Yes ☐ No

3. Contractor has current Workers' Compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code section 3700 et. seq.
☐ Yes ☐ No

☐ Contractor is exempt from this requirement, because it has no employees

4. If Contractor's pre-qualification application successfully passes the phase one review, contractor will provide latest copy of a reviewed or audited financial statement with accompanying notes and supplemental information in a timely manner. (This is mandatory unless Contractor is exempt) [3]
☐ Yes ☐ No ☐ Exempt

NOTE: A financial statement that is not either reviewed or audited is not acceptable. A letter verifying availability of a line of credit may also be attached; however, it will be considered as supplemental information only, and is not a substitute for the required financial statement.

5. Have you attached a notarized statement from an admitted surety insurer (approved by the California Department of Insurance and authorized to issue bonds in the State of California), which states your current single project and aggregate bonding capacity?[4]
☐ Yes ☐ No
NOTE: Notarized statement must be from the surety company, not an agent or broker.

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[1] A "no" answer to question 4 will not be disqualifying if the contractor is exempt from complying with Question 4 for reasons explained in footnote 7.

[2] A contractor disqualified solely because of a "Yes" answer given to question 6 or 7 may appeal the disqualification and provide an explanation of the relevant circumstances during the appeal procedure.

[3] Public Contract Code section 20101(e) exempts from this requirement a contractor who has qualified as a small business pursuant to Government Code section 14837(d)(1), if the bid is "no more than 25 percent of the qualifying amount provided in section 14837(d)(1)." As of January 1, 2001, the qualifying amount is $10 million, and 25 percent of that amount, therefore, is $2.5 million.

[4] An additional notarized statement from the surety may be requested by the District at the time of submission of a bid, if this pre-qualification package is submitted more than 60 days prior to submission of the bid.

6. Firm is registered with the Department of Industrial Relations (DIR) to be eligible to submit a proposal for the project(s)? Attach a copy of the DIR Registration
☐ Yes ☐ No
Registration Number: _____

7. At any time during the last five years, has your firm, or any of its owners or officers, been **convicted of a crime involving the awarding of a contract of a government construction project, or the bidding or performance of a government contract?**
☐ Yes ☐ No

8. At any time during the last five years, has your firm, or any of its owners or officers, been convicted of a federal or state crime **of fraud, theft, or any other act of dishonesty**?
☐ Yes ☐ No

PART II. ORGANIZATION, HISTORY, ORGANIZATIONAL PERFORMANCE, COMPLIANCE WITH CIVIL AND CRIMINAL LAWS

A. Current Organization and Structure of the Business

For Firms That Are Corporations: N/A_____

1a. Date incorporated: _____
1b. Under the laws of what state: _____
1c. Provide all the following information for each person who is either (a) an officer of the corporation (president, vice president, secretary, treasurer), or (b) the owner of at least ten percent of the corporation's stock.

Name	Position	Years with Co.	% Ownership	Federal ID # or Social Security (last 4 digits)

1d. Identify every construction firm that any person listed above has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years. **NOTE: For this question, "owner" and "partner" refer to ownership of 10 percent or more of the business, or 10 percent or more of its stock, if the business is a corporation.**

Person's Name	Construction Firm	Dates of Person's Participation with Firm

For Firms That Are Partnerships: **N/A_____**

1a. Date of formation: _____
1b. Under the laws of what state: _____
1c. Provide all the following information for each partner who owns 10 percent or more of the firm.

Name	Position	Years with Co.	% Ownership	Social Security # (last 4 digits)

1d. Identify every construction company that any partner has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years.
NOTE: For this question, "owner" and "partner" refer to ownership of 10 percent or more of the business, or 10 percent or more of its stock, if the business is a corporation.

Person's Name	Construction Company	Dates of Person's Participation with Company

For Firms That Are Sole Proprietorships: **N/A_____**

1a. Date of commencement of business. _____
1b. Social security number of company owner. _____
1c. Identify every construction firm that the business owner has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years.
NOTE: For this question, "owner" and "partner" refer to ownership of 10 percent or more of the business, or 10 percent or more of its stock, if the business is a corporation.

Person's Name	Construction Company	Dates of Person's Participation with Company

For Firms That Intend to Make a Bid as Part of a Joint Venture: **N/A_____**

1a. Date of commencement of joint venture. _____
1b. Provide all of the following information for each firm that is a member of the joint venture that expects to bid on one or more projects:

Name of firm	% Ownership of Joint Venture

1c. On a separate sheet, provide all other pertinent information required in the sections above, for each corporation, partnership or sole proprietorship that is a part of the Joint Venture.

B. History of the Business and Organizational Performance

2. Has there been any change in ownership of the firm at any time during the last three years? **NOTE: A corporation whose shares are publicly traded is not required to answer this question.**
☐ Yes ☐ No
If "yes," explain on a separate signed page.

3. Is the firm a subsidiary, parent, holding company or affiliate of another construction firm? **NOTE: Include information about other firms if one firm owns 50 percent or more of another, or if an owner, partner, or officer of your firm holds a similar position in another firm.**
☐ Yes ☐ No
If "yes," explain on a separate signed page.

4. Are any corporate officers, partners or owners connected to any other construction firms? **NOTE: Include information about other firms if an owner, partner, or officer of your firm holds a similar position in another firm.**
☐ Yes ☐ No
If "yes," explain on a separate signed page.

5. State your firm's gross revenues for each of the last three years:

2026	2025	2024
_____	_____	_____

6. How many years has your organization been in business in California as a contractor under your present business name and license number? _____years

7. Is your firm currently the debtor in a bankruptcy case?
☐ Yes ☐ No
If "yes," please attach a copy of the bankruptcy petition, showing the case number, and the date on which the petition was filed.

8. Was your firm in bankruptcy at any time during the last five years? (This question refers only to a bankruptcy action that was not described in answer to question 7, above)
☐ Yes ☐ No

If "yes," please attach a copy of the bankruptcy petition, showing the case number and the date on which, the petition was filed, and a copy of the Bankruptcy Court's discharge order, or of any other document that ended the case, if no discharge order was issued.

9. **Have you successfully completed 3 (three) comparable DSA public works school projects of the same cost estimate of the project you intend to bid on?**
☐ Yes ☐ No

Project Completed - Owner	Contract Amount
1. _____	_____
2. _____	_____
3. _____	_____

10. Has a surety firm completed a contract on your behalf, or paid for completion, because your firm was default terminated by the project owner within the last five (5) years?
☐ Yes ☐ No

11. At the time of submitting this pre-qualification form, is your firm ineligible to bid on or be awarded a public works contract, or perform as a subcontractor on a public works contract, pursuant to either Labor Code section 1777.1 or Labor Code section 1777.7?
☐ Yes ☐ No
If the answer is "Yes," state the beginning and ending dates of the period of debarment:
_____

Licenses

12. Have you held the same contractor's license for the last three (3) years?
☐ Yes ☐ No

13. Contractor's license has two (2) or more citations listed within the past three (3) years.
☐ Yes ☐ No

14. Has your contractor's license been revoked at any time in the last three (3) years?
☐ Yes ☐ No

15. List all California construction license numbers, classifications and expiration dates of the California contractor licenses held by your firm:
_____
_____

16. If any of your firm's license(s) are held in the name of a corporation or partnership, list below the names of the qualifying individual(s) listed on the CSLB records who meet(s) the experience and examination requirements for each license.
_____
_____

17. Has your firm changed names or license number in the past five years?
☐ Yes ☐ No

If "yes," explain on a separate signed page, including the reason for the change.

18. Has any owner, partner or (for corporations) officer of your firm operated a construction firm under any other name in the last five years?
☐ Yes ☐ No
If "yes," explain on a separate signed page, including the reason for the change.

19. Has any CSLB license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended within the last five years?
☐ Yes ☐ No
If "yes," please explain on a separate signed sheet.

Disputes

20. At any time in the last five years has your firm been assessed and paid liquidated damages after completion of a project under a construction contract with either a public or private owner?
☐ Yes ☐ No
If yes, explain on a separate signed page, identifying all such projects by owner, owner's address, the date of completion of the project, amount of liquidated damages assessed and all other information necessary to fully explain the assessment of liquidated damages.

21. In the last five years has your firm, or any firm with which any of your company's owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason?
NOTE: "Associated with" refers to another construction firm in which an owner, partner or officer of your firm held a similar position, and which is listed in response to question 1c or 1d on this form.
☐ Yes ☐ No
If "yes," explain on a separate signed page. State whether the firm involved was the firm applying for pre-qualification here or another firm. Identify by name of the company, the name of the person within your firm who was associated with that company, the year of the event, the owner of the project, the project and the basis for the action.

22. In the last five years has your firm been denied an award of a public works contract based on a finding by a public agency that your company was not a responsible bidder?
☐ Yes ☐ No
If "yes," explain on a separate signed page. Identify the year of the event, the owner, the project and the basis for the finding by the public agency.

* * * * *

NOTE: The following two questions refer only to disputes between your firm and the owner of a project. You need not include information about disputes between your firm and a supplier, another contractor, or subcontractor. You need not include information about "pass-through" disputes in which the actual dispute is between a sub-contractor

and a project owner. Also, you may omit reference to all disputes about amounts of less than $50,000.

23. In the past five years has any claim **against** your firm concerning your firm's work on a construction project been **filed in court or arbitration?**

☐ Yes ☐ No

If "yes," on separate signed sheets of paper identify the claim(s) by providing the project name, date of the claim, name of the claimant, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending or, if resolved, a brief description of the resolution).

24. In the past five years has your firm made any claim **against** a project owner concerning work on a project or payment for a contract and **filed that claim in court or arbitration?**

☐ Yes ☐ No

If "yes," on separate signed sheets of paper identify the claim by providing the project name, date of the claim, name of the entity (or entities) against whom the claim was filed, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending, or if resolved, a brief description of the resolution).

25. At any time during the past five years, has any surety company made any payments on your firm's behalf as a result of a default, to satisfy any claims made against a performance or payment bond issued on your firm's behalf, in connection with a construction project, either public or private?

☐ Yes ☐ No

If "yes," explain on a separate signed page the amount of each such claim, the name and telephone number of the claimant, the date of the claim, the grounds for the claim, the present status of the claim, the date of resolution of such claim if resolved, the method by which such was resolved if resolved, the nature of the resolution and the amount, if any, at which the claim was resolved.

26. In the last five years has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm?

☐ Yes ☐ No

If "yes," explain on a separate signed page. Name the insurance carrier, the form of insurance and the year of the refusal.

Criminal Matters and Related Civil Suits

27. Has your firm or any of its owners, officers or partners ever been found liable in a civil suit or found guilty in a criminal action for making any false claim or material misrepresentation to any public agency or entity?

☐ Yes ☐ No

If "yes," explain on a separate signed page, including identifying who was involved, the name of the public agency, the date of the investigation and the grounds for the finding.

28. Has your firm or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, or local law related to construction?
☐ Yes ☐ No
If "yes," explain on a separate signed page, including identifying who was involved, the name of the public agency, the date of the conviction and the grounds for the conviction.

29. Has your firm or any of its owners, officers or partners ever been convicted of a federal or state crime of fraud, theft, or any other act of dishonesty?
☐ Yes ☐ No
If "yes," identify on a separate signed page the person or persons convicted, the court (the county if a state court, the district or location of the federal court), the year and the criminal conduct.

Bonding

30. **Bonding capacity: Provide documentation from your surety identifying the following:**

31. Name of bonding company/surety: _____

Name of surety agent, address, telephone number and email address.

_____

32. If your firm was required to pay a premium of more than one percent for a performance and payment bond on any project(s) on which your firm worked at any time during the last three years, state the percentage that your firm was required to pay. You may provide an explanation for a percentage rate higher than one percent, if you wish to do so.

_____

_____

33. List all other sureties (name and full address) that have written bonds for your firm during the last five years, including the dates during which each wrote the bonds:

_____

_____

_____

_____

34. During the last five years, has your firm ever been denied bond coverage by a surety company, or has there ever been a period of time when your firm had no surety bond in place during a public construction project when one was required?

☐ Yes ☐ No

If yes, provide details on a separate signed sheet indicating the date when your firm was denied coverage and the name of the company or companies which denied coverage; and the period during which you had no surety bond in place.

C. Compliance with Occupational Safety and Health Laws and with Other Labor Legislation Safety

35. Has CAL OSHA cited and assessed penalties against your firm for any "serious," "willful" or "repeat" violations of its safety or health regulations in the past five years?
NOTE: If you have filed an appeal of a citation, and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, you need not include information about it.

☐ Yes ☐ No

If "yes," attached a separate signed page describing the citations, including information about the dates of the citations, the nature of the violation, the project on which the citation(s) was or were issued, the amount of penalty paid, if any. If the citation appealed to the Occupational Safety and Health Appeals Board and a decision has been issued, state the case number and the date of the decision.

36. Has the Federal Occupational Safety and Health Administration cited and assessed penalties against your firm in the past five years?
NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.

☐ Yes ☐ No

If "yes," attach a separate signed page describing each citation.

37. Has the EPA or any Air Quality Management District or any Regional Water Quality Control Board cited and assessed penalties against either your firm or the owner of a project on which your firm was the contractor, in the past five years?
NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.

☐ Yes ☐ No

If "yes," attach a separate signed page describing each citation.

38. How often do you require documented safety meetings to be held for construction employees and field supervisors during the course of a project?

_____

39. List your firm's Experience Modification Rate (EMR) (California Workers' Compensation Insurance) for each of the past three premium years:

NOTE: An Experience Modification Rate is issued to your firm annually by your workers' compensation insurance carrier. Attach a Letter of Verification from your Insurance Carrier

Current year: _____
Previous year: _____
Year prior to previous year: _____

If your EMR for any of these three years is or was 1.00 or higher you may, if you wish, attach a letter of explanation.

40. Within the last five years has there ever been a period when your firm had employees but was without Workers' Compensation insurance or state-approved self-insurance?
☐ Yes ☐ No
If "yes," please explain the reason for the absence of Workers' Compensation insurance on a separate signed page. If "No," please provide a statement by your current Workers' Compensation insurance carrier that verifies periods of Workers' Compensation insurance coverage for the last five years. (If your firm has been in the construction business for less than five years, provide a statement by your Workers' Compensation insurance carrier verifying continuous Workers' Compensation insurance coverage for the period that your firm has been in the construction business.)

Prevailing Wage and Apprenticeship Compliance Record

41. Has there been more than one occasion during the last five years in which your firm was required to pay either back wages or penalties for your own firm's failure to comply with the **state's** prevailing wage laws?

NOTE: This question refers only to your own firm's violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.
☐ Yes ☐ No
If "yes," attach a separate signed page or pages, describing the nature of each violation, identifying the name of the project, the date of its completion, the public agency for which it was constructed; the number of employees who were initially underpaid and the amount of back wages and penalties that you were required to pay.

42. During the last five years, has there been more than one occasion in which your own firm has been penalized or required to pay back wages for failure to comply with the **Federal** Davis-Bacon prevailing wage requirements?
☐ Yes ☐ No
If "yes," attach a separate signed page or pages describing the nature of the violation, identifying the name of the project, the date of its completion, the public agency for which it was constructed; the number of employees who were initially underpaid, the amount of back wages you were required to pay along with the amount of any penalty paid.

43. Provide the **name, address and telephone number** of the apprenticeship program (approved by the California Apprenticeship Council) from whom you intend to request the dispatch of apprentices to your company for use on any public work project for which you are awarded a contract by San Mateo Union High School District.

44. If your firm operates its own State-approved apprenticeship program: N/A___

(a) Identify the craft or crafts in which your firm provided apprenticeship training in the past year.

(b) State the year in which each such apprenticeship program was approved and attach evidence of the most recent California Apprenticeship Council approval(s) of your apprenticeship program(s).

(c) State the number of individuals who were employed by your firm as apprentices at any time during the past three years in each apprenticeship and the number of persons who, during the past three years, completed apprenticeships in each craft while employed by your firm.

45. At any time during the last five years, has your firm been found to have violated any provision of California apprenticeship laws or regulations, or the laws pertaining to use of apprentices on public works?
NOTE: You may omit reference to any incident that occurred prior to January 1, 2018, if the violation was by a subcontractor and your firm, as general contractor on a project, had no knowledge of the subcontractor's violation at the time they occurred.
☐ Yes ☐ No
If "yes," provide the date(s) of such findings, and attach copies of the Department's final decision(s).

PART III. RECENT CONSTRUCTION PROJECTS COMPLETED

46. Contractor shall provide information about its six most recently completed public works projects and its three largest completed private projects within the last three years.[5] Names and references must be current and verifiable. The District will make no more than three (3)

[5] If you wish, you may, using the same format, also provide information about other projects that you have completed that are similar to the project(s) for which you expect to bid.

attempts to contact each reference. If a response is not received within 14 calendar days, the Contractor will receive a score of zero (0) for that particular reference. Use separate sheets of paper that contain all the following information:

Project Name: _____

Location: _____

Owner: _____

Owner Contact (name, current phone number and email address):

_____

_____

Architect or Engineer:_____

Architect or Engineer Contact (name, current phone number and email address):

_____

_____

Construction Manager (name, current phone number and email address):

_____

_____

Description of Project, Scope of Work Performed:

_____

_____

Total Value of Construction (including change orders): _____

Original Scheduled Completion Date: _____

Time Extensions Granted (number of days): _____

Actual Date of Completion: _____

* * * * * * *

The submitter of the foregoing answers to the questionnaire and financial statement has read the same and the matters stated therein are true of his or her own personal knowledge. The information is for the purpose of inducing the District to supply the submitter with plans and specifications, and any individual, company or other agency named therein is hereby authorized to supply the District with any information necessary to verify the statements. Submitter understands that any statement, which is proven to be false, shall be grounds for immediate exclusion of the named Contractor from the pre-qualification process. Should the foregoing statements at any time change or cease to be proper and true in any substantial respect, the named Contractor will refrain from bidding on District work until a revised and corrected statement is submitted. The submitter whose signature appears below has authority to bind the named Contractor.

The undersigned hereby declares that all of the statements made in the pre-qualification questionnaire and financial statements are true and correct and are made under the penalty of perjury under the laws of the State of California.

Dated: _____

_____
(Signature)

_____
(Printed Name)

_____
(Title)

_____
(Company Name)