Walnut Creek School District

ANNOUNCEMENT OF PRE-QUALIFICATION PROCEDURES AND OPEN DATES FOR SEMI-ANNUAL PRE-QUALIFICATION

Notice is hereby given that the Walnut Creek School District has determined that prospective bidders on Walnut Creek School District construction projects during the calendar year 2027 must be pre-qualified prior to submitting bids. Pre-qualification approval will remain valid for one (1) calendar year from the date of notice of qualification, unless modified as stated below.

All contractors with the following license classifications must be prequalified to bid on projects: "A", "B", "C-4", "C-7", "C-10", "C-16", "C-20", "C-34", "C-36", "C-38", "C-42", "C-43" or "C-46". Pre-qualification is not a guarantee that contractors will be allowed to bid the projects. Certain projects may impose additional experience requirements. No bid will be accepted from a Contractor that has failed to comply with these requirements**.** If two or more business entities submit a bid on a project as a Joint Venture, or expect to submit a bid as part of a Joint Venture, each entity within the Joint Venture must be separately qualified to bid.

Pre-qualification applications may be submitted annually **from December 1 through December 15.** If the ending date falls on a Sunday, packages will be due the next day no later than 12 noon.

Contractors who submit a complete pre-qualification package will be notified via email of their qualification status, such notice to be emailed no later than twenty business days after the final deadline date of each submission period. The Walnut Creek School District's decision will be based on objective evaluation criteria. Pre-qualification approval will remain valid for one (1) calendar year from the date of notice of qualification, except that the Walnut Creek School District reserves the right during that calendar year to adjust, increase, limit, suspend or rescind the pre-qualification ratings based on subsequently learned information and after giving notice of the proposed action to the Contractor and an opportunity for a hearing consistent with the hearing procedures described below for appealing a pre-qualification determination. The Walnut Creek School District also reserves the right to require prequalification for specific projects with additional prequalification requirements for a specific project.

Pre-qualification packets are available at the District's Construction Manager's Greystone West Co., website: https://www.greystonewest.com under the Bid Information Tab.

Pre-qualification packages should be submitted in a sealed envelope and marked "CONFIDENTIAL" to Walnut Creek School District, Attn: Cristina Gocobachi, Chief Business Officer, 960 Ygnacio Valley Road, Walnut Creek, CA 94596.

The pre-qualification packages (questionnaire answers and financial statements) submitted by Contractors are not public records and are not open to public inspection. State law requires that the names of contractors applying for pre-qualification status shall be public records subject to disclosure, and the first page of the questionnaire will be used for that purpose.

Each questionnaire must be signed under penalty of perjury in the manner designated at the end of the form, by an individual who has the legal authority to bind the Contractor on whose behalf that person is signing. If any information provided by a Contractor becomes inaccurate, the Contractor must immediately notify the Walnut Creek School District and provide updated accurate information in writing, under penalty of perjury. Walnut Creek School District reserves the right to waive minor irregularities and omissions in the information contained in the pre-qualification application submitted, to make all final determinations, and to determine at any time that the pre-qualification procedures will not be applied to a future public works project.

A contractor who has submitted a completed application form, and who receives a rating of "not qualified" from Walnut Creek School District may appeal that determination. There is no appeal from a finding that a contractor is not pre-qualified because of a failure to submit required information, but re-application during the designated time period is permitted.

Note: A contractor may be found not pre-qualified for bidding on a specific public works contract to be let by Walnut Creek School District, or on all contracts to be let by Walnut Creek School District until the contractor meets Walnut Creek School District's requirements. In addition, a contractor may be found not pre-qualified for either:

(1) Omission of requested information or
(2) Falsification of information

Publication Date: (1) November 12, 2026

If you have any questions, please email brenda@greystonewest.com at Greystone West Company.